



# Northeastern Catholic District School Board

## VOLUNTEERS IN SCHOOLS

**Policy Number: E-31**

**Authority: 03-37 / 13-74/17-89/20-25**

### POLICY STATEMENT

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The Northeastern Catholic District School Board (NCDSB) believes that volunteers in our schools enhance positive partnerships to improve student achievement and community. Volunteers can play an integral role in helping staff achieve important outcomes at school, while enriching the programs, services, and educational opportunities for our students.

### REFERENCES

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Education Statutes and Regulations of Ontario  
NCDSB Policy P-5 Criminal Background Checks

### DEFINITIONS

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Nil.

### POLICY REGULATIONS

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- 1.0 The recruitment and selection of volunteers shall be at the discretion of the Principal.
- 2.0 The Principal shall ensure that all volunteers support the Catholic teachings and values of our faith.
- 3.0 All volunteers who come in direct contact with students on a regular basis must provide a Vulnerable Sector Screening Check conducted by the local police force, the Ontario Provincial Police Force or a Ministry approved Third Party provider. Once a Vulnerable Sector Screening Check has been provided, the volunteer may complete an Annual Offence Declaration. The cost of the Vulnerable Sector Screening Check is at the expense of the volunteer; however, the Principal has the discretion to assume the cost when deemed appropriate.
- 4.0 There shall be no financial remuneration paid or contractual commitment made with any volunteer.
- 5.0 Volunteers are not covered under the *Workplace Safety Insurance Act*.
- 6.0 Volunteers shall not be included in the calculation of the staff complement.
- 7.0 No employee covered by a collective agreement and in the employ of the Board, shall lose employment as a result of the use volunteers in the schools.

- 8.0 Volunteers must work at all times under the direction and supervision of a staff member, who has agreed to serve in this capacity.
- 9.0 Volunteers assume no responsibility for any evaluation involving school program, students, or personnel and no accountability for any student discipline.